Corporate and Central Functions Action Tracker Summary Quarter 4 2008-09

Council Business Plan

	We are an intellegent organisation, using good quality information to deliver better o	Our resources are clearly prioritised to provide excellent services and value for money					
Code	Improvement Priority		Accountable Director	Code	Improvement Priority		Accountable Director
IO-1a	Improve our systems and processes to enable us to use our information effectively and efficiently	0	James Rogers	VfM-1a Deliver our 5 year financial strategy to	align resources to our strategic priorities	•	Alan Gay
IO-1b	Use our information to shape service provision, provide constructive challenge and improve our decision making at all levels	•	James Rogers	VfM-1b Embed sustainability in our resource m	nanagement processes	•	Alan Gay
IO-1c	Ensure we have the right intelligence to inform our strategic planning	•	James Rogers	VfM-1c Consider all additional sources of fund	ing available to support our priorities	•	Alan Gay
IO-1d	Develop arrangements to protect and share information in line with legislative and regulatory requirements	0	James Rogers	VfM-2a Improve the efficiency of our services i	ncluding maximising savings delivered through procurement, ICT and asset management	•	Alan Gay
IO-2a	Improve our understanding of our customers - BIG IDEA	0	James Rogers	VfM-2b Embed value for money at all levels		•	Alan Gay
IO-2b	Increase choice so customers can access services in more convenient ways	0	James Rogers	VfM-3 Implement a commissioning approach	which delivers value for money and ensures the best provider		Nicolé Jackson
IO-2c	Improve our services based on customer feedback	0	James Rogers	Vfm-4a Ensure strategic business transformati	on/improvement activity is prioritised and co-ordinated	•	James Rogers
IO-2d	Manage customer expectation and deliver on our promises	•	James Rogers	Vfm-4b Enhance service improvement capacity	y to support business change at directorate/service level		James Rogers
IO-2e	Develop joined up and person centred services designed around the needs of our customers	•	James Rogers	Vfm-4c Embed a consistent approach to servic and performance management	ce planning which clearly links workforce and asset management planning, risk, financial	•	James Rogers
IO-2f	Enhance the links between front and back office services to deliver excellent end-to-end services	0	James Rogers	Vfm-4d Explore opportunities for collaboration	with private and public sector bodies - BIG IDEA	•	James Rogers
IO-3a	Increase involvement, engagement and participation of all communities especially hard to reach groups	0	James Rogers	Vfm-5a Develop sustainable and effective part	nership governance framework	•	Nicolé Jackson
IO-3b	Build trust with local communities to encourage greater engagement	•	James Rogers	Vfm-6a Improve quality and efficiency of suppo	ort services	0	Alan Gay
	We a	are a values led	organisation and o	ur people are motivated and empowe	ered		
Code	Improvement Priority		Accountable	Code	Improvement Priority		Accountable

Code	Improvement Priority		Accountable
			Director
VP-1a	Ensure we have the right staff, in the right place with the right skills at the right time	•	Alan Gay
VP-1b	Empower, support and develop our staff and members by embedding core skills and behaviours with performance based appraisals		Alan Gay
VP-1c	Improve understanding and transparency of our decision-making and accountability processes	•	Nicolé Jackson
VP-2a	Improve leadership at all levels including officers and elected members		Alan Gay
VP-2b	Enhance our leadership of the city		James Rogers
VP-2c	Strengthen communication (skills and mechanisms) at all levels		James Rogers
VP-3a	Strengthen our democratic processes to improve governance and policy making		Nicolé Jackson

Code	Improvement Priority		Accountable Director
VP-3b	Maximise member involvement in policy development, decision making and accountability	•	Nicolé Jackson
VP-4a	Ensure colleagues reflect the diversity of our communities	•	Alan Gay
VP-4b	Ensure fair access to all our services	•	James Rogers
VP-4c	Embed equality and diversity throughout the organisation	•	James Rogers
VP-5a	Reduce the carbon emissions arising from our buildings, vehicles and operations - BIG IDEA	•	Alan Gay
VP-5b	Increase the proportion of socially responsible goods and services that we procure	•	Nicolé Jackson
VP-5c	Support the achievement of our strategic outcomes through our corporate social responsibility programme	•	Alan Gay

	Leeds Strategic Plan					
Environment						
Code	Improvement Priority	Accountable				
		Director				
ENV-1b	Reduce emissions from public sector buildings, operations and service delivery and encourage others to do so	Jean Dent				